

HOUSING MANAGEMENT AND ALMSHOUSES SUB (COMMUNITY AND CHILDREN'S SERVICES) COMMITTEE

Monday, 18 January 2016

Minutes of the meeting of the Housing Management and Almshouses Sub (Community and Children's Services) Committee held at the Guildhall EC2 at 1.45 pm

Present

Members:

Virginia Rounding (Chairman)	Deputy the Revd Stephen Haines
Ann Holmes (Deputy Chairman)	Deputy Henry Jones
Randall Anderson	Deputy Catherine McGuinness
Revd Dr Martin Dudley	Gareth Moore
John Fletcher	Dhruv Patel
Alderman David Graves	Mark Wheatley

Officers:

Philippa Sewell	- Town Clerk's Department
Mark Jarvis	- Chamberlain's Department
Jacquie Campbell	- Community and Children's Services Department
Amy Carter	- Community & Children's Services Department
Robert Jacks	- Community & Children's Services
Paul Jackson	- Community and Children's Services Department
Lochlan MacDonald	- Community and Children's Services Department
Paul Murtagh	- Community & Children's Services Department

1. APOLOGIES

Apologies were received from Elizabeth Rogula and the Director of Community & Children's Services.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Mr Gareth Moore declared an interest in housing matters, as a tenant of Golden Lane Estate, and Deputy Henry Jones declared an interest in matters relating to the Middlesex Street Estate, as he was a residential and business lease holder.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 2 November 2015 be approved as a correct record.

Matters Arising

Residents' Celebration Day

Members noted that the next Residents' Celebration Day would be held in Spring 2017, and work with residents was underway regarding organisation and entertainment.

City of London Almshouses

The Chairman advised that she had met with Dave Walker from the Southwark Mediation Centre and would be undertaking a visit to the Almshouses later this year.

Cladding of Great Arthur House

Officers reported that the setting up of the site compound was well underway and would be completed by the end of February 2016. The work to the curtain walling would start in March/April 2016 and was expected to last approximately one year.

CCTV on Middlesex Street

In response to a Member's question, officers advised that all the monies had now been received.

4. CITY OF LONDON ALMSHOUSES REVENUE AND CAPITAL BUDGETS 2015/16 AND 2016/17

The Sub Committee considered a joint report of the Chamberlain and Director of Community & Children's Services regarding the City of London Almshouses Revenue and Capital Budgets 2015/16 and 2016/17. Members discussed the report and, in response to a Member's comment, the Chamberlain advised that future reports would include the Original as well as the Latest Budget for clarity of comparison.

RESOLVED – That the 2016/17 revenue budget be approved.

5. SAFEGUARDING POLICY - HOUSING SERVICES

The Sub Committee considered a report of the Director of Community & Children's Services regarding the Safeguarding Policy for Housing Services. The Chairman commended the links to public health, and Members discussed how this document would be used in the Local Authorities where the City of London Housing Estates are based. Officers confirmed that this document was applicable to all, but would be underpinned by a series of procedures specific to each site. Members suggested some amendments, and noted that the appropriate safeguarding training for officers had already been carried out.

RESOLVED – That, subject to Members' comments, the Safeguarding Policy be approved.

6. ESTATES SATISFACTION SURVEY 2015

The Sub Committee received a report of the Director of Community & Children's Services regarding the Estates Satisfaction Survey for 2015. Members discussed the response rate, which was lower than the previous year, and made the following suggestions for future surveys:

- Send out separate surveys to leaseholders and tenants with some questions in common and some specific to each;
- Offer an incentive for participating in the survey; and
- Have both paper and electronic versions of the survey available.

Officers noted the comments, and undertook to compare the response rate with that received by neighbouring London Boroughs.

RESOLVED – That the report be noted, and the response rate be compared with that received by neighbouring London Boroughs.

7. THE CITY OF LONDON HOUSING TENANTS' AGREEMENT AND HANDBOOK

The Sub Committee received a report of the Director of Community & Children's Services regarding the Tenants' Agreement and Handbook. Members praised the documents and the format, and made a number of suggestions to clarify wording.

RESOLVED – That, subject to Members' comments, the City of London Housing Tenants' Agreement and Handbook be approved.

8. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

9. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

10. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item	Paragraph
11	3&7
12-14	3
15-16	-

11. NON-PUBLIC MINUTES

RESOLVED – That the non-public minutes of the meeting held on 2 November 2015 be approved as a correct record.

12. AVONDALE SQUARE, GOLDEN LANE AND YORK WAY ESTATES, EXTERNAL AND INTERNAL COMMON PARTS REDECORATION

The Sub Committee considered a report of the Director of Community & Children's Services.

13. CCTV INSTALLATION

The Sub Committee considered a report of the Director of Community & Children's Services.

14. **AVONDALE SQUARE ESTATE - WINDOW OVERHAUL**

The Sub Committee considered a report of the Director of Community & Children's Services.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 2.35 pm

Chairman

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